

M&M Micro Systems, Inc.

iSOMS

**Import Inmate
Phone Calls**

This interface document shows how to configure and run importing Inmate Phone Calls for investigation.

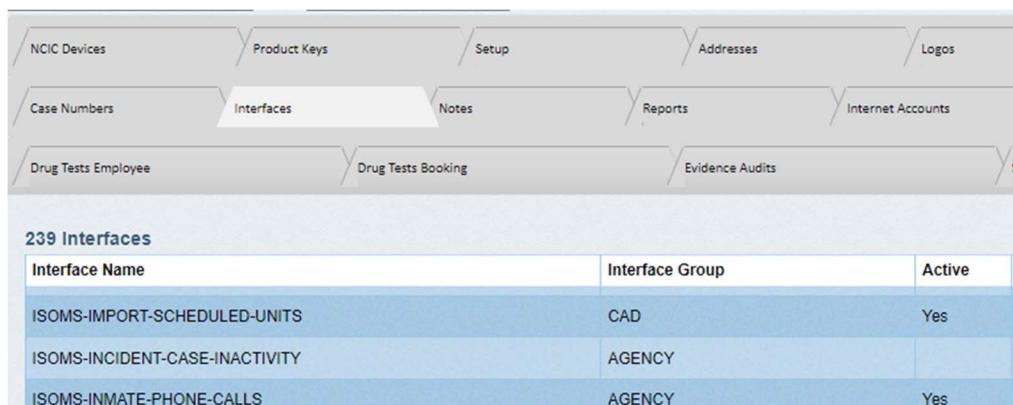
This is a two-part process,

1. Import the CSV file of Inmate Calls (based on exact document specs)
2. Run the report for the evaluation.

First step is to turn on the interface in company setup.

Interfaces tab

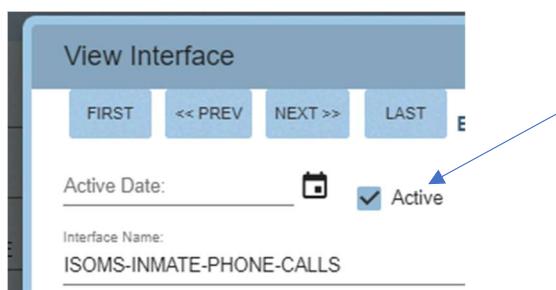
Find and Select **ISOMS-INMATE-PHONE-CALLS**



The screenshot shows the 'Interfaces' tab selected in a navigation menu. Below it, a table lists '239 Interfaces' with columns for 'Interface Name', 'Interface Group', and 'Active'. The 'ISOMS-INMATE-PHONE-CALLS' row is highlighted, showing 'AGENCY' in the group and 'Yes' in the active column. A blue arrow points to the 'Active' column of this row.

Interface Name	Interface Group	Active
ISOMS-IMPORT-SCHEDULED-UNITS	CAD	Yes
ISOMS-INCIDENT-CASE-INACTIVITY	AGENCY	
ISOMS-INMATE-PHONE-CALLS	AGENCY	Yes

All that is needed is to check the Active box and click save.



The screenshot shows the 'View Interface' dialog box. It has buttons for 'FIRST', '<< PREV', 'NEXT >>', and 'LAST'. Below these are fields for 'Active Date' (with a calendar icon) and 'Interface Name' (set to 'ISOMS-INMATE-PHONE-CALLS'). A blue arrow points to the 'Active' checkbox, which is checked.

Next is exporting your calls from your inmate phone system to CSV.
The file can be anything, just must end in .CSV

Example: ***InmateCallLog.Csv***

You will have edit that created file to add Header and Formatting “**EXACTLY**” like below, if the header row is missing or incorrect in anyway it will not process.

1. File name can be anything, just must end in .CSV and cannot be more than 50 characters in length(total)
2. Column Names must match exactly (no extra spacing)
3. Must have exactly six (6) columns (no more, no less)
4. All columns must contact data and be in the correct format
5. None of the Columns can have a “Comma” in the text

Format Rules:

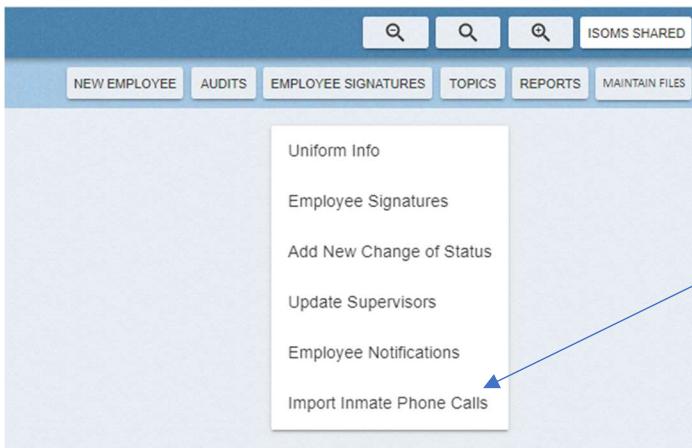
Call Date must be in MM/DD/YYYY HH:MM (military time format) local time

Destination (the phone number the inmate called, must be only numbers and be 10 numbers in length

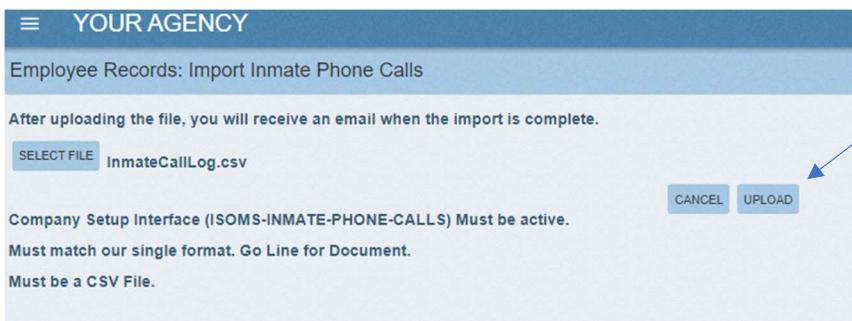
Duration (length of call), if your phone provider does not export this, they can be 0:00 (must be H:MM) format.

```
CallDate,Destination,JacketNumber,LastName,FirstName,Duration
03/11/2024 13:53,8653804600,26573,Rhodey,Randall,0:51
03/11/2024 13:50,8653804600,16510,Patterson,Joshua,0:58
03/11/2024 13:43,8653804600,31139,Copeland,Daniel,2:04
03/11/2024 13:37,8653804600,10074,Griffith,Odie,11:58
03/11/2024 13:36,8653804600,93247,Levine,James,10:55
03/11/2024 13:32,8653804600,94810,Gruber,Raeqwan,0:31
03/11/2024 13:24,8653804600,44477,Roach,Vincent,0:33
03/11/2024 13:18,8653804600,71898,Reese,Stephanie,1:19
```

This feature is a two-part process, 1-Import the CSV file, wait for email that is has processed, 2-Print Report
Currently this feature is located in Employee Records, Under Topics Menu



Click Select file and then browse for the CSV File and select it. Then click Upload



The system will send an email to the user that uploaded file.
There is also an Email Event if you want a group to know about it,
Email Event Name: **ISOMS-INMATE-PHONE-CALLS**

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to MARTIN ▾



A Import Inmate Phone Records Imported File by lsomsadmin3.

Record Info

Processing Inmate Outbound Phone Calls Import
Process Date: 03/13/2024 06:02
File Name: C:\TEMP\UPLOADTEMP\BODYPART_330BAD84-6AB1-44FD-B730-4CB9BC483573
Imported By: SHARED AGENCY,
Records Evaluated: 101
Records Imported: 0
Records Existing: 100
Records Invalid: 0

If import was successful you can now run the report.

Rows Evaluated are phone record rows + header row
Imported are actual imported records. My sample shows 0 as this file as already been imported
Records Existing. When processing if the Date/Time/Number/Jacket already has been imported it will skip
Records Invalid. Any record not meeting the formatting rules

Running the report In employee records, Reports, Inmate Imported Calls Report

The screenshot shows the iSOMS software interface. At the top, there is a navigation bar with buttons for 'NEW EMPLOYEE', 'AUDITS', 'EMPLOYEE SIGNATURES', 'TOPICS', 'REPORTS', and 'MAINTAIN FILES'. Below this is a search bar with three search icons and a 'ISOMS SHARED' button. A blue arrow points from the 'REPORTS' button in the navigation bar to the 'Inmate Imported Calls Reports' option in the dropdown menu. The dropdown menu lists various report types: List Reports, Detail Report, Stats Report, Form Reports, Custom Reports, Employment Status Reports, Medical List Reports, Medical Stats Reports, Slot List Reports, Accommodation Reports, and Inmate Imported Calls Reports. The main content area is titled 'YOUR AGENCY' and shows 'Employee Records: Inmate Imported Calls Reports'. It includes a 'Report Style' dropdown set to 'List By Inmate Name/Jacket'. Below this are date and time filters: 'Calls From: 03/13/2021', 'Time: 00:00:00', 'Calls Through: 03/13/2024', and 'Time: 06:06:56'. There are also checkboxes for 'Evaluate All Employee Phones' (checked), 'Include Booking Victims', 'Include Incident Victims', and 'Include Incident Offenders'. A 'Report Format' section is highlighted with a blue box, showing radio buttons for 'PDF' (selected), 'Excel', 'XML', and 'SQL'. Below this are buttons for 'VIEW', 'DOWNLOAD', 'EMAIL', and 'CLEAR FILTER'.

Report Styles

List By Inmate Name/Jacket

Group By Program

Group By Name

Group By Duration of Call

Group By Phone Number

Evaluate All Employee Phones – If checked will look at all phone numbers connected to employee. Home, Personal Cell, Emergency contact. If not checked, will only check Work Phone and Work Cell.