M&M Micro Systems, Inc.

iSoms

Incidents - Data Quality Checks Setup

Described below are the basics for setting up Data Quality Checks in iSoms

- **Login into iSoms.**
- **Administration Menu**
- **Agency menu**
- **Company Setup**
- **Find your agency**

Click all or search for your Agency

M&M Micro Systems, Inc.

Select your Agency

Click on Setting Tab

Scroll down in the Programs List on the left and find Incident Reports (IBRS)
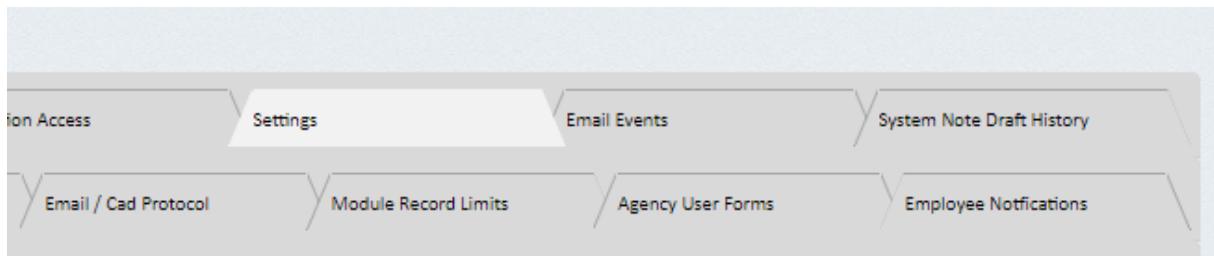
Review all settings that start with DATA-QUALITY and turn on the items you want validated.

There are a few like DATA-QUALITY-OFFENDER-CHECKS that are required to be active/Yes to make other validations work.

Example: There are settings to test if the Arrested Offender has at least one Charge.

It will not test for that unless DATA-QUALITY-OFFENDER-CHECK IS Y-YES.

Program
Incident Reports (ibrs)

109 Settings

Setting	Setting Type	Setting Value	Description
DATA-QUALITY-LAST-NAME-ALL-PERSONS	YESNO	YES	Default is No. If Yes if will show message if any person on report is missing Last Name
DATA-QUALITY-MAIN-NARRATIVE	YESNO	YES	Default is No. If Yes if will show message if Main Narraitve is not populated
DATA-QUALITY-OFFENDER-CHECK	YESNO	YES	Default is No. If Yes if will evaulate Offenders

 To use the Data Quality Check:

Jurisdiction:

Room:
214   ☑ Public Housing   ☑ Un-Inhabited   VALIDATE   DATA QUALITY CHECK

Victims Business   Complainants   Witnesses

In incidents to the right of the IBRS Validate Button is the new Data Quality Check Button.

Please note: These tests are separate from IBRS Validation.

This is strictly a Data Quality Check to ensure the Report is complete. This does not mean it has failed the IBRS Validation.

Shown Below is an Example of a Victim's Data Quality Check:

To get detailed contact information such as the Phone Number, Address, etc. of a Victim is not normally types of information that is required for IBRS submission, however, it is a part of the Data Quality Check that will be performed by the Supervisors.

Data Quality Errors

Non Reportable Incident

Main Screen	Must have an Incident Department Selected
Main Screen	Must have Main Report Narrative
General Property	STACK OF HAY - 45LBS Missing Evidence Submitted Date
General Property	1020 DOLLARS US Missing Evidence Taken By Employee
General Property	1020 DOLLARS US Missing Evidence Subitted By Employee
General Property	ANOTHER PIECE OF PROPERTY Missing Evidence Submitted Date
General Property	ANOTHER PIECE OF PROPERTY Missing Evidence Taken By Employee
Weapon Property	-P95 Missing Evidence Submitted Date
Vehicle Property	FORD-F-150 Missing Loss Type
Vehicle Property	FORD-F-150 Missing Property Type
Drug Property	XX DRUGS Missing Evidence Submitted Date
Victim	SMITH, CHARLES Need At Least 1 Phone Number or Mark No Phone Available Check Box
Victim	SMITH, CHARLES Victim Needs All Address Information or Mark No Address Available Check Box
Victim	DOE, JANE Need At Least 1 Phone Number or Mark No Phone Available Check Box
Victim	DOE, JANE Victim Needs All Address Information or Mark No Address Available Check Box
Victim	FLINTSTONE, FRED Need At Least 1 Phone Number or Mark No Phone Available Check Box
Victim	THOMAS, MARTIN Need At Least 1 Phone Number or Mark No Phone Available Check Box
Victim	THOMAS, MARTIN Victim Needs All Address Information or Mark No Address Available Check Box
Victim Business	411 MOBILE HOME MOVING AND SALES Need Business Phone Number
Victim Business	CANDORA MARBLE COMP Need Business Phone Number
Victim Business	HILL BROTHERS MARKET Need Business Phone Number
Offender	SMITH, TAMMY Arrested Offender Needs All Address Information or Mark No Address Available Check Box
Offender	SMITH, TAMMY Arrested Offender Needs All House Number or Mark No Address Available Check Box

Another Example is if you turn on the Data Quality Check for Evidence it will verify that all pertinent data such as Owner, Submitted Date/Time/By which are requirements for importing property into the Evidence Module.