

Booking Assessment / Housing Classification Scoring Method

In booking when adding an Assessment for an Inmate it will take several questions into consideration to come up with a score. Based on this score the system will indicate a housing level. This level can be overridden (with a recommended level) at any time. This is how the scoring determines MINIMUM, MEDIUM, and MAX

The Default Indicated Level = **MINIMUM**

The Indicated Custody level will updated when you save the record.
The Recommended it your override to the computers scoring level.

The Factors below count for +1 for the score ranking

There is an exception with Detainers and Assaults that will discussed at the end with scoring as they have special meaning with the inmate is classed as MINIMUM Level.

View Assessment

Entry Date: 11/02/2006 00:00 / Entry By: PLSTINNETT

Assessment Date: 11/02/2006 Time: 00:00 Assessment Reason: INITIAL CLASSIFICATION Next Assessment Date: Time:

Indicated Custody Level: MEDIUM Score: 3 Recommended Custody Level: MEDIUM ☐ Override Custody Recommended:

RECOMMENDED NOTES

Override Approved Date: Time:

Override Notes

 Override By:

Final Custody Level: MEDIUM Housing Classification: ☐ Lockdown

LOCKDOWN NOTES

Factors	History	Evaluation	Management Summary	Notes
<input checked="" type="checkbox"/> Detainers and/or Warrant Exist <input type="checkbox"/> Juvenile <input checked="" type="checkbox"/> Assaults				
<div>Primary Factors:</div> <div><input checked="" type="checkbox"/> First Time Offender <input type="checkbox"/> Inmate has been Sentenced <input type="checkbox"/> Has Communicable/contagious disease <input type="checkbox"/> Witness (not charged with crime) <input type="checkbox"/> Escape Risk</div>				
<div><input type="checkbox"/> Trusty, Work release or Weekender <input type="checkbox"/> Suspected of insanity or homicidal tendencies <input checked="" type="checkbox"/> Legally adjudged as insane <input type="checkbox"/> Chemically impaired (alcohol or drugs)</div>				
<div>Secondary Factors:</div> <div><input checked="" type="checkbox"/> Prior Assaults <input type="checkbox"/> Non-Assaultive <input type="checkbox"/> Suicidal Tendencies <input type="checkbox"/> History of Mental Illness <input type="checkbox"/> Gang Member</div>				

AUDITS

SAVE

DELETE

EXIT

There are fewer boxes her but they each have a +1 for the score ranking

View Assessment

Entry Date: 11/02/2006 00:00 / Entry By: PLSTINNETT

Assessment Date: 11/02/2006

Time: 00:00

Assessment Reason: INITIAL CLASSIFICATION

Next Assessment Date:

Time:

Indicated Custody Level: MEDIUM

Score: 3

☐ Override Custody Recommended: MEDIUM

RECOMMENDED NOTES

Override Approved Date:

Time:

Override By:

Q

FINAL CUSTODY LEVEL: MEDIUM

Housing Classification:

☐ Lockdown

LOCKDOWN NOTES

Factors

History

Evaluation

Management Summary

Notes

Highest Level Of Schooling Completed: 11

☒ Previously on Work Release, Probation or Parole:

☒ Incarcerated before:

INCARCERATION NOTES

☒ Previously Convicted of Crime:

CRIMINAL HISTORY

☐ Previously on Worker/Trust status:

TRUSTY NOTES

☐ Previously place in Segregation:

SEGREGATION NOTES

AUDITS

SAVE

DELETE

EXIT

This is the main screen for scoring as the six (6) Pick lists have the largest scoring values connected to them.

At the bottom are the only Deduction Factors (or stability factors) that have a -1 value to scoring.

View Assessment

Entry Date: 11/02/2006 00:00 / Entry By: PLSTINNETT

Assessment Date: 11/02/2006

Time: 00:00

Assessment Reason: INITIAL CLASSIFICATION

Next Assessment Date:

Time:

Indicated Custody Level: MEDIUM

Score: 3

☐ Override Custody Recommended: MEDIUM

RECOMMENDED NOTES

Override Approved Date:

Time:

Override By:

Q

FINAL CUSTODY LEVEL: MEDIUM

Housing Classification:

☐ Lockdown

LOCKDOWN NOTES

Factors

History

Evaluation

Management Summary

Notes

A. Severity of current offense/conviction. Including any Detainers/Warrants:

E. Prior Felony Convictions. Excluding current offense:

(4) TWO OR MORE

X

▼

B. Serious Offense History (rate most serious prior conviction):

F. Alcohol and/or Drug Abuse:

(1) ABUSE, RESULTING IN SOCIAL, ECONOMIC OR LEGAL PROBLEMS

X

▼

C. Escape history:

(0) NO OFFENSE FOR ESCAPE, OR UNAUTHORIZED ABSENCE

X

▼

[Excluding current offense if scored in item A.] [Exclude Misdemeanor over 5 Years (score in Item B).]

D. Disciplinary Actions:

[Deduction Factors. Check all that apply 1 point each]

☒ Age 26 or Older: ☐ Employed or Attending School 6 month prior to arrest: ☐ Resided at same address for One(1) Year prior to arrest: ☐ Trusty, Work release or Weekender

AUDITS

SAVE

DELETE

EXIT

Additional Management concerns are located on this screen. However; only the first three (3) rows of check boxes have values +1 to the scoring. The last section is for overriding the Indicated/computed level with reasons and comments they do not count to the scoring

View Assessment

Entry Date: 11/02/2006 00:00 / Entry By: PLSTINNETT

Assessment Date: 11/02/2006 Time: 00:00 Assessment Reason: INITIAL CLASSIFICATION X Next Assessment Date: Time:

Indicated Custody Level: MEDIUM Score: 3 Override Custody Recommended: ☐ Recommended Custody Level: MEDIUM **RECOMMENDED NOTES**

Override Approved Date: Time: **VERRIDE NOTES** Override By: **Q**

Final Custody Level: MEDIUM Housing Classification: ☐ Lockdown **LOCKDOWN NOTES**

Factors	History	Evaluation	Management Summary	Notes
Check all Special Management Concerns that apply				
<input type="checkbox"/> Protective Custody:	<input checked="" type="checkbox"/> Escape Risk:	<input checked="" type="checkbox"/> Serious Violence Threat:	<input checked="" type="checkbox"/> Substance Abuse:	<input checked="" type="checkbox"/> Suspected Drug Trafficker: <input type="checkbox"/> Medical:
<input type="checkbox"/> Psychological Impairment:	<input type="checkbox"/> Mental Deficiency:	<input type="checkbox"/> Known Management Problem	<input type="checkbox"/> Suicide Risk:	<input type="checkbox"/> Physical Impairments: <input type="checkbox"/> Juvenile:
<input type="checkbox"/> Known Gang Affiliation:	Associated Gang (free form):	<input checked="" type="checkbox"/> Other:	OTHER CONCERNS	
Override Reasons Resulting in Higher Custody Level				
<input type="checkbox"/> Prior Escape History:	<input type="checkbox"/> Excessive History of Violence:	<input type="checkbox"/> Active Gang Activities:	<input type="checkbox"/> Crime More Serious than Indicated by Charge:	<input type="checkbox"/> Other Reasons not Documented:
Override Reasons Resulting in Lower Custody Level				
<input type="checkbox"/> Excellent Prior Institutional Conduct:	<input type="checkbox"/> Crime Less Serious than Indicated by Charge:	<input type="checkbox"/> Excellent Current Institutional Conduct:	<input type="checkbox"/> Prior Criminal record less serious than Score Indicates:	<input type="checkbox"/> Other Reasons not Documented:

AUDITS **SAVE** **DELETE** **EXIT**

Scoring Method...

Survey Score = Total value of all 6 Dropbox Boxes on the Evaluation tab (A, B, C, D, E, F)

Inmate Offense / History Score = Total value the 1st 3 Dropbox Boxes on the Evaluation tab (A, B, C)

Primary Factors = 1 point for each box checked

Secondary Factors = 1 point for each box checked

Stability Factors = (deduct from the Survey Score **NOT** the History Score)

Score = Survey Score + Primary Factors + Secondary Factors - Stability Factors

Default Indicated Level = **MINIMUM**

If Survey Score < 6 and Detainers / Warrants **DO NOT** Exist = Level = MINIMUM

If Survey Score < 6 and Detainers / Warrants **DO** Exist = Level = MEDIUM

If Survey Score is between 6 and 10 (6, 7, 8, 9, 10) = Level = MEDIUM

If Survey Score is > 10 = Level = MAX

(More on next page)

If Level = **MINIMUM** And History of Assaults (1ST Tab) Checkbox is Checked Level = **MEDIUM**

If Inmate History Score > 6 = Level = **MAX** (means serious offense or offense history)

Note: If the ***user types in a Recommended Level*** (that is the answer regardless of score)

Options/Settings

In Company Setup, for your agency, under the settings Tab

INMATE-ASSESSMENT-NEXT-REVIEW-DAYS = (optional) Min 7 Days / Max 180 Days

Used for forecasting next review date from the Assessment date (when you clicked new)

If you set the value outside that range it will default to 0 days.

Auto Email Events –

NEW INMATE ASSESSMENT - Used to notify when a new record is added

DELETE INMATE ASSESSMENT - Used to notify when a record is deleted

INDICATED LEVEL CHANGED - Used to notify when an Inmate Assessment Level has been modified

INDICATED LEVEL MAX - Used to notify when an Inmate Assessment Level is set to Max

RECOMMENDED LEVEL CHANGED - Used to notify when an Inmate Assessment Recommended Level has been entered